

## Owner/Managements Request for Rental Increase Form

**Important Notice:** When you submit a rent adjustment request, a rent reasonableness test will be conducted. If the results of this test indicate that an amount less than your current contract rent should be paid, SMHA=HCVP is required to reduce your contract rent accordingly. This is mandated by the code of Federal Regulations (CFR) 982.507 which states “At all times during tenancy, the rent to owner may not exceed the reasonable rent as most recently determined or redetermined by the PHA”

**A request for rent increase must comply with all of the following requirements before the Stark Metropolitan Housing Authority can approve your request.**

- No rent increases can occur during the first 12 months of a new contract.
- Only one request per unit will be processed by this agency during any 12-month period.
- This form must be submitted no less than 120 days prior to the contract anniversary date and may take at least 60 days to process.
- The effective date of the increase, if approved, will be the anniversary date of the tenant’s move in.
- **The tenant and the owner must sign and date this form before it can be reviewed by the agency to signify that a conversation took place.**
- **ALL HQS violations must be remedied prior to a rent increase being evaluated.**

**Please fill out the following information, retain signatures and return to SMHA for Review.**

<b>Tenant information:</b>	
Name:	
Address:	
Telephone number:	
Email address:	
Tenants’ anniversary date:	
<b>Landlord Information:</b>	



400 East Tuscarawas Street - Canton, Ohio 44702-1131  
Phone: 330-454-8051 Fax: 330-580-9000 RELAY 1-800-750-0750

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Name:	
Address:	
Telephone number:	
Email Address:	
<b>Unit Information:</b>	
Current rent amount:	
Requested rent amount:	
Square Footage:	
Bedrooms:	
Bathrooms:	
Year Built:	
School District:	

Owner/Management Signature: \_\_\_\_\_

Owner/Management Printed Name: \_\_\_\_\_

Tenant Signature: \_\_\_\_\_

Tenant Printed Name: \_\_\_\_\_

Date of Tenant Signature: \_\_\_\_\_

Date Received:	Amount Approved:
_____	_____
Letters sent to tenant and Owner:	Approved by:
_____	_____



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