



400 Tuscarawas Street East, Canton, Ohio 44702-1131
Phone: 330.454.8051 Fax: 330.454.8065 Relay: 1.800.750.0750 www.starkmha.org

June 9, 2022

RE: Addendum # 1 – IFB 04142022-1 TREE TRIMMING AND REMOVAL SERVICES

To All Bidders:

The language in Section 6.0 RIGHT TO PROTEST, subsection 6.1.3, on page 27 of the above-referenced solicitation is hereby deleted and replaced with the following:

Procedure: Any actual or prospective contractor may protest the solicitation or award of a contract for serious violations of the principles of this Statement. Any protest against a solicitation must be received before the due date for receipt of bids or proposals, and any protest against the award of a contract must be received within ten calendar days after Board approval, or the protest will not be considered.

Protests shall state the reason(s) why the award is being protested and provide supporting evidence for the protest. All formal protests shall be in writing, submitted to the Contracting Officer. The Contracting Officer will date stamp the protest and notify the contractor in writing that the protest was received within the required time and will be reviewed. If the protest was not filed within the required time, the Contracting Officer will notify the contractor in writing that the protest is ineligible for consideration. The Contracting Officer will within 60 days from receipt, review and decide the protest or notify the contractor in writing of the date the decision will be made. The Contracting Officer will prepare a response to each issue listed in the protest. SMHA's Legal Counsel may review the protest and the decision before the decision is rendered to the contractor. The Contracting Officer may, at his/her discretion, suspend the procurement pending resolution of the protest, if warranted by the facts presented. All appeals shall be marked and sent to the address listed in the example below:

APPEAL OF IFB NO. 04142022-1
Stark Metropolitan Housing Authority
Attn: Contracting Officer
400 Tuscarawas Street East
Canton, Ohio 44702

Please note that this addendum must be acknowledged by signature in Section D, line C5.1 in Attachment B (the 'Bid Fee Sheet') of the solicitation.

Thank you,

Kelly J. Paul
Procurement & Contract Specialist



Mission Statement
The Stark Metropolitan Housing Authority provides eligible residents of Stark County with quality, affordable housing in decent, safe, and nourishing neighborhoods. By working in partnership with the public and private sectors, the SMHA provides families with housing choices and opportunities for self-sufficiency.

