



October 5, 2021

Ms. Gwen Torrence  
Stark Metropolitan Housing Authority  
400 East Tuscarawas Street  
Canton, OH 44702-1131

Dear Gwen:

RE: STARK COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM –  
SECTION 3 REQUIREMENTS

Enclosed please find the "Invitation to Bid" for the "the "Pittsburg/Batton Waterline Replacement" project in the City of North Canton. This project will be funded with Community Development Block Grant (CDBG) funds, thus federal Section 3 requirements will need to be followed by the contractor awarded this contract. Hence, if the contractor awarded the project is planning to hire workers, they will have to look first to low-to-moderate income persons for employment.

Please place this "Invitation to Bid" in areas where your Stark Metropolitan Housing Authority residents can view it. Any resident interested in applying for work on this project may contact our office and we will provide them with a listing of potential bidders, which have purchased plans and specifications for the project. They can then contact these contractors if they so choose. Our office will also make all bidders aware of this hiring potential.

If you have any questions or concerns, please call me at 330-451-7031. Thank you in advance for your cooperation with this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Katie Puleo", is written over a light blue horizontal line.

Katie Puleo  
Chief of Community Development

Enclosure

## INVITATION TO BID

Sealed bids, in accordance with Stark County's specifications for the Pittsburg/Batton Waterline Replacement Project will be received at the office of the Stark County Commissioners, Second Floor of the County Office Building, 110 Central Plaza South, Canton, Ohio 44702 until **10:00 AM on Tuesday, October 26, 2021** which time they will be publicly opened and read.

Bid envelopes shall be marked: **PITTSBURG/BATTON WATERLINE REPLACEMENT PROJECT**

On and after **Monday, October 4 2021** from 9 am to Noon, 1 pm to 4 pm. Monday through Friday, specifications and bid forms are on file for review and may be obtained from the Stark County Regional Planning Commission, 201 Third Street, NE, Suite 201, Canton, Ohio 44702 (330) 451-7389.

A non-refundable cash deposit of \$100.00 will be required in advance for each set of specifications in order to be listed as a bidder of record.

Bidding documents will be forwarded collect upon request where possible. However, where not possible, upon receipt of 125% of the above non-refundable deposit per set, bidding documents will be forwarded via the least expensive carrier. The county is not responsible if such documents are received too late by prospective bidder to allow timely bid. Only bidders of record will receive addendum(s) to the specifications, if any. Failure to pay for the bidding documents prior to bid opening will result in refusal of bid by the County. Check for specifications shall be made payable to the **Stark County Treasurer**.

Work shall be completed 75 calendar days after notice to proceed.

A pre-bid conference will be held at the offices of the Stark County Regional Planning Commission at 201 Third Street, NE, Suite 201, Canton, Ohio 44702, on **Tuesday, October 12, 2021 at 10:00 AM**, to advise all prospective bidders of the various contract requirements, and to answer any questions that might occur.

Construction work shall be subject to the prevailing wage rates established by the US Department of Labor.

The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3).

**“DOMESTIC STEEL USE REQUIREMENTS AS SPECIFIED IN SECTION**

**153.001 OF THE REVISED CODE APPLY TO THIS PROJECT. COPIES OF SECTION 153.001 OF THE REVISED CODE CAN BE OBTAINED FROM ANY OF THE OFFICES OF THE DEPARTMENT OF ADMINISTRATIVE SERVICES.”**

Each bid shall be in conformity with the Ohio Revised Code and all bids and certifications shall be upon the forms furnished with the specifications. All bids shall be delivered to the office of the Stark County Commissioners at or prior to the date and hour specified for receiving bids.

In the case of corporations not chartered in Ohio, the bid shall be accompanied by a proper certificate of the Secretary of State, certifying that such corporation is authorized to do business in Ohio.

Each bid shall be accompanied by a bid guaranty in the form of 1) a certified check, or cashier's check or letter of credit, equal to 10% of the bid; or 2) a bid guaranty bond for the full amount of the bid; both forms of guaranty as provided in Chapter 153 of the Ohio Revised Code and in the project specifications. The amount of the bid for said guaranty purposes shall include all additive alternates. All bid guaranties shall be conditioned that if the bid is accepted within sixty (60) days of the bid opening, a proper contract shall be executed and that upon failure or refusal to enter into said contract within ten (10) days after receipt of notification of award the bidder and the surety on any bond shall be liable to the County in an amount not to exceed ten (10) percent of the bid.

Each bidder must insure that all employees and applicants for employment are not discriminated against because of race, color, religion, sex, handicap, or national origin.

The Stark County Commissioners reserve the right to reject any or all bids, to waive any informalities or irregularities in the bids received, and to accept any bid or combination of bids which is deemed most favorable to the County at the time and under the conditions stipulated.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested therein. Each bidder must submit evidence of its experiences on projects of similar size and complexity. The owner intends and requires that this project be completed no later than 75 days after notice to proceed.

All contractors and subcontractors involved with this project will, to the extent practicable, use Ohio products, materials, services, and labor in the implementation to their project. Additionally, contractor compliance with the equal employment opportunity

requirements of the Ohio Administrative Code Chapter 123, the Governor's Executive Order of 1972, and the Governor's Executive Order 84.9 shall be required.

The Commissioners further declare that they will award the contract for this project to the lowest and best bid which may not necessarily be the lowest bid. The Specifications contain a Bidder's Profile and a Stark County References Checklist designed to gather certain information that may be considered in this regard. No single factor will control the Board's decision to award, and the Board reserves the right to exercise its full discretion.

The base bid of this project is estimated to cost approximately \$588,500.00. \$249,950.00 or 42% of which is to be funded with a grant from the US Department of Housing and Urban Development (HUD) through the Community Development Block Grant Program , and \$338,550.00 or 58% of which is to be funded by the City of North Canton.

BY ORDER OF THE STARK COUNTY COMMISSIONERS, CANTON, OHIO

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